



EMPLOYEE ADVISORY COUNCIL

IDEAS FORM

The EAC provides an alternate pathway for employees to express their ideas and concerns, and provide feedback to Agency policymakers. This document shell provides a format for those ideas. It is not locked, and if necessary you may modify the format to add additional information. In most cases, one-two pages are sufficient. While we prefer this format in soft copy, we will review your idea when you provide it to any EAC member in a simple Idea/Discussion/Recommendation form by any mailing means.

Date submitted:

Policy-related idea or concern?

Any background information or circumstances to consider?

How can the Agency facilitate or alleviate this idea or concern with new or revised policy?

If more space is needed, allow Word to carry onto additional pages. Feel free to add pictures, etc. but avoid a lengthy proposal. The EAC needs your idea but not an in-depth study at this point.

Name/Office (optional):

If you choose to give your name, the EAC provides you a reply explaining any actions taken. You may provide this completed form to any EAC member or the Professional Development Coordinator, an ex officio member. The PDC, as administrative assistant to the EAC Chair, submits the recommendation to the EAC at its next council meeting. Email: jwegenhoft@tfs.tamu.edu